

TERMS ACCOUNT APPLICATION

INSTRUCTIONS

In order to apply for a terms account with T-stop, Inc., it is necessary that you have completed a minimum of three previous jobs C.O.D. To set up an account, there are a few documents that we will need to have on file in order to make things go as quick and seamless as possible. Please take a look at all of the forms mentioned below and fill them out accordingly. All the paperwork must be submitted before work can commence. Some of this you may already have on file with us, so please feel free to confirm this with our rental department. If you have any questions at all, please don't hesitate to call or email.

DOCUMENTS

1. Account Application: This application allows us to set up a fluid account with you so that you do not need to provide a credit card upon equipment pick-up. Please fill out all of the information or attach a company one-sheet (if you have certain account information listed on a separate document) and submit to the rental department. Please allow time for accounting to verify the information (typically 1-2 weeks) before the job is set to commence. Once you are approved, you will just need to submit a Purchase Order each time you set up a new job.

2. Rental Agreement: This form is only for camera equipment rentals and accessories but must be signed by an agent representing the company and who is to be held liable for any damages, missing gear etc. Before any equipment can leave our facility, this form must be presented. Once again, this will usually be on file if you have worked with us before, but please confirm with the agent if you are unsure.

3. Certificate of Insurance: As with the rental agreement, this form is only needed for camera rentals and equipment accessories. Visit "How To Rent" section on our website specifying what you need to include when filing for a certificate. This must be presented to your rental agent as well before any equipment can leave the facility. Likely, you may already have a certificate on file but please make sure to verify that the COI is still valid.



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ACCOUNT APPLICATION FORM

Applicant Information

Name: _____

Company Name: _____

City & State: _____ Zip Code: _____

Phone: _____ Fax: _____

Address: _____

E-Mail: _____

Year of Establishment: _____ Federal Tax ID #: _____

CHECK ONE: INDIVIDUAL CORPORATION LLC PARTNERSHIP OTHER: _____

Principal Information

1) Name: _____ Title: _____

Address: _____ Phone: _____

City, State, Zip: _____ E-mail: _____

2) Name: _____ Title: _____

Address: _____ Phone: _____

City, State, Zip: _____ E-mail: _____



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Bank References

1) Name: _____ Type of Account: _____

Acct. #: _____ Date Opened: _____

Address: _____

2) Name: _____ Type of Account: _____

Acct. #: _____ Date Opened: _____

Address: _____

Trade References (preferably within the film/video/theater industry)

1) Name: _____ Title: _____

Address: _____ Phone: _____

City, State, Zip: _____ E-mail: _____

2) Name: _____ Title: _____

Address: _____ Phone: _____

City, State, Zip: _____ E-mail: _____

3) Name: _____ Title: _____

Address: _____ Phone: _____

City, State, Zip: _____ E-mail: _____

TERMS ACCOUNT APPLICATION**CONFIRMATION OF INFORMATION ACCURACY & RELEASE OF AUTHORITY TO VERIFY**

The undersigned, for the purpose of procuring and establishing credit from time to time with Supplier to permit (Customer Name) _____ to become indebted to Supplier for purchase of goods, materials and/or services, furnishes the above business and personal credit information. The undersigned, jointly and individually, certify that all information in this Credit Application is complete, factual and correct, and understands the Supplier will rely on the accuracy of this information for any credit that may be extended. Supplier is hereby expressly authorized to contact any parties listed herein and to verify any information contained in this Credit Application. The undersigned hereby waives any privacy of credit information rights or regulations. The undersigned also understands that the use of a photocopy of this form may be necessary to verify one or more of the credit references. The undersigned authorizes that use and requests that such a photocopy be honored fully, as if it were an original. If any representations made on the Application prove to be untrue, the undersigned agrees that all obligations of (Customer to, or held by, Supplier shall immediately become due and fully payable without demand or notice. The undersigned hereby acknowledges receipt of a copy of this Credit Application.

Signature: _____

Date: _____

Print Name: _____

Title: _____